CPD Certification

Institute of People Management hereby certifies the following professional development activity

Bringing clarity to Workplace Etiquette

Presented by FLOCONSULT

Presenters: Ms Florence Chikowore

Event date: 27 November 2026

Certified CPD hours: 6.00

Certification reference: CPD-IPM-C17175D9

Approved on: 15 November 2026

The Bringing Clarity to Workplace Etiquette course is designed for professionals seeking to enhance their interpersonal skills in a work environment. The curriculum covers essential topics such as effective introductions, online meeting conduct, email and cellphone etiquette, and formal letter writing. Participants will also explore cross-cultural etiquette, dressing for success, body language, and dining etiquette. The course

VdW & Co

Association Administration